

# **Griffith Creek Baptist Church Sunday School By-Laws**

## **Article I**

- Section 1. Purpose:      1. Salvation of Lost Souls  
                                  2. Spiritual Growth  
                                  3. Edification
- Section 2. Goal:        To make as many as possible, as much like Christ as possible, in as short amount of time as possible

## **Article II**

### **Doctrine and Practice**

- Section 1. King James Version plus or minus nothing as final authority for all teaching.
- Section 2. Sunday School Superintendent, Adult class teachers, Senior class teacher and assistants or substitutes must be men.

## **Article III**

### **Membership**

- Section 1. Members do not have to be members of Griffith Creek Baptist Church.
- Section 2. Admission of Members: Upon Request.
- Sections 3. Dismissal of Members: Every September when new roll books are started, if not present during any of the past three months, you are removed from the roll.

## **Article IV**

### **Officers and Duties**

- Section 1. A majority vote is needed to elect all officers and teachers.
- Section 2. Election of Officers and Teachers:  
Pastor, Superintendent, and teachers to submit a slate of officers which include:
- A. Sunday School Superintendent and Assistant, Secretary, Treasurer and Assistant to be elected the first Sunday of each November and take office

for the following January 1 through December 31: only those persons submitted may be voted on.

- B. Pastor, Superintendent, newly elected Superintendent, and teachers to submit a slate of teachers and substitute teachers to be voted on the first Sunday of December each year, and take office the following January 1 through December 31: only those persons submitted may be voted on.

### Section 3. Officers and Duties

#### 1. Sunday School Superintendent:

- A. Be in charge of :
  - 1. Business
  - 2. Activities
  - 3. Awards
- B. Start Sunday School at 10:00 A.M. each Sunday
- C. See that all classes have teachers
- D. Ring bell to dismiss classes at 10:55 A.M.
- E. May along with the treasurer agree to spend up to \$300 for an emergency

#### 2. Secretary-Treasurer:

- A. The Secretary-Treasurer shall be custodian of all Sunday School funds and keep those funds in the name of Griffith Creek Baptist Church Sunday School in a bank or banks designated by the Sunday School
- B. Make quarterly reports the first Sunday of January, April, July, October and yearly reports the second Sunday of January
- C. The treasurer shall pay all regular bills and other bills approved by the Sunday School.
- D. Purchase the new roll books each September, and be in charge of weekly attendance rolls and financial records
- E. Check attendance rolls quarterly for names of persons to receive attendance pins and order said pins
- F. May along with the Superintendent agree to spend up to \$300 for emergencies - Such as: Help to needy prior to Sunday School date or any catastrophe

#### 3. Teachers:

- A. Teach doctrine in line with Griffith Creek Baptist Church doctrinal statement
- B. Maintain order

## **Article V**

### **Classes and Literature**

#### Section 1. Classes

Name	Age	Grade
1. Nursery	0-1-2	0
2. Beginners	3-4-5	K
3. Primary I	6-7	1-2
4. Primary II	8-9	3-4
5. Junior	10-11-12	5-6-7
6. Senior	13-14-15-16-17-Up	8-9-10-11-12-Up
7. Adult		

Section 2. Promotion Sunday: First Sunday in September each year

Section 3. Literature: Any change of Sunday School literature recommended by the Pastor and/or Superintendent and/or teachers is to be voted on by the Sunday School.

## **Article VI**

### **Time/Fiscal Year**

Section 1. Time: 10:00 A.M. - 10:55 A.M. each Sunday

Section 2. Fiscal year: January 1 - December 31  
Fiscal year for attendance and pins September 1 - August 31

Section 3. Sunday School Picnic: First Sunday in August

## **Article XII**

### **Checks and Balances**

- Section 1.
- A. Pastor and/or Superintendent have the authority to remove any existing officer or teacher, and a substitute teacher or officer will serve until a replacement is elected by the Sunday School
  - B. Pastor and/or Superintendent have the authority to remove any name from the slate of officers before it is presented to the Sunday School for a vote

These Sunday School by-laws adopted November 1, 1992 and may be amended by a majority vote of the Sunday School providing two weeks notice is given in Sunday School announcing the proposed change or changes.